

## Welcome to the Town of Cuba Property Reassessment Project!

We hope you will find the contents useful and informative. New and timely announcements will be added periodically to keep you up to date with new developments.

As you may know, the Town has directed my office to update all property assessments to 100% of value. My staff and I have completed some of the necessary steps in this process, to update and correct the property description data.

To assist with technical support and real property appraisal expertise, the Town has contracted with JD Brearley Consultants LLC. By now you have received from the contractor a letter of announcement and introduction to the reassessment project. On the back of the letter we have included some important information about what you as a property owner can expect to occur from the reassessment. Additionally, a phone number is included for those of you who would like to attend the Public Information Meetings we have scheduled. For your convenience, we have arranged for evening and Saturday meetings, to fit everyone's busy schedule. The contractor will also be taking digital photos of all buildings in the Town.

The NYS Office of Real Property Services has also developed a wide variety of informational resources about assessments and taxes, including a video with plenty of useful information for the general public. Please click the following internet link to access this information.

### Reassessment Project Timeline

The following schedule describes the progress of the project.

#### May 2008

December 2008 will be the period in which all the valuation processes take place, including the Contractor's visual re-inspection of all properties from the public right-of-way.

#### February 2009

The Contractor will present a second round of public informational meetings to explain, among other things, the Assessment Appeal Process for Informal and Formal Appeal proceedings.

#### March 1, 2009

New full value assessments will be mailed to all property owners.

#### March – April 2009

An Informal Assessment Appeal process will take place. Property owners will be directed on how to schedule an appointment to meet with the Contractors appraisal staff. Daytime, evening and Saturday appointments will be available.

#### May 1, 2009

Filing of the Tentative Assessment Roll

#### May 26, 2009

Formal Assessment Appeal process with the Board of Assessment Review (also known as Grievance Day)

The new full value assessments will be in use for the September 2009 School Tax, the January 2010 Town and County Tax.