

## UNAPPROVED

The Village of Cuba held a Public Hearing on the 2007-2008 Preliminary Budget along with the Organizational Meeting and Monthly Board Meeting on Thursday, April 12, 2007 at 7:00 pm in the Cuba Village Hall, 17 E. Main St.

**PRESENT:** Mayor Thomas Taylor, Trustees Michael Doyle, David Sweeten, John Shelley and Judith Zayac. Clerk-Treasurer Diane Wilson and Deputy Superintendent of Public Works Randy Snyder.

**ALSO PRESENT:** Richard Klein, CEO/Bldg Insp/Zoning Officer, H. Jan Clement and Fire Chief Derek Clement.

**MAYOR THOMAS TAYLOR OPENED THIS PUBLIC HEARING AND MEETING WITH THE PLEDGE OF ALLEGIANCE.**

**CLERK WILSON GAVE THE OATH OF OFFICE TO ALL PRESENT.**

Mayor Taylor thanked Mayor James Wetherby and Trustee for their service to the community for many years. He also congratulated David Sweeten, Judith Zayac and Michael Doyle who was appointed by the Mayor to fulfill his term to end in 2008 as Trustee.

**MAYOR TAYLOR GAVE THE FOLLOWING BUDGET MESSAGE:**

“The Cuba Village budget for the fiscal year 1996-1997 was \$13.25 per \$1000 of assessed value. During the next 10 years, the annual budget remained within a few pennies of \$13.25 per \$1000. Last year, the annual budget was \$13.30, while still providing the same service to our taxpayers. To maintain and/or improve the quality of life that we all enjoy in Cuba, the Village Board has found it necessary to raise the tax rate to \$14.44 per \$1000 of assessed value. A contributing factor to this tax rate increase is the need for additional manpower in the Department of Public Works. Due to the increased workload, it is necessary to hire an additional person to help address the growing problems of the infiltration of storm water into the sanitary sewer system, and the high volume of water leaks, which are for the most part due to the age of the valves and water lines. Immediate attention will be given to the Hardy and Maple Street areas where poor water drainage has resulted in the pooling of water on the streets and in the residents’ lawns.

This Spring the Village Engineer will perform a study of the Village’s sanitary sewer systems, which was recommended by the New York State Department of Environmental Conservation. The Village crew will assist the engineer by providing the smoke testing, manhole inspections and residential plumbing inspections. The final report will determine conditions and confirm areas that will need to be repaired and/or replaced. The final report will determine conditions and confirm areas that will need to be repaired and/or replaced. The village man-hours devoted to the engineering study and the subsequent repair and/or replacement of sewer lines will be an additional task to the already full

workload. Over the years the Village Board has made every effort to offer a budget with little or no increases, however, this year's budget increase of \$1.14 per \$1,000 will improve the Village's infrastructure and our quality of life."

Mayor Taylor asked if there were any questions and/or comments on the 2007-08 Preliminary Budget. The hearing will remain open while other Village business is conducted.

**GUESTS:** none to speak

Clerk Wilson read the following as part of the Organization Meeting, which will continue throughout this meeting:

The Cuba Village Board meeting will be held on the second Monday of each month at 7:00 pm in the Cuba Village Municipal Building, 17 E. Main Street, Cuba, and NY.

Raymond F. Wager, CPA, P.C. is authorized to audit the Village books at least two times a year. The Board of Trustees of Cuba Village agree to pay a fixed rate of .445 cents per mile as mileage reimbursement to officers and employees of the Village who use their personal vehicles while performing official duties on behalf of the Village.

Members of the Village Board, Clerk/Treasurer, Superintendent of Public Works and Fire Chief are authorized to attend conferences and schools as provided in Section 7B of the General Municipal Law. Major conferences to be attended are: NYCOM Annual Meeting, NYCOM Fall Train School, NYCOM Winter Legislative Meeting, NYCOM Public Works, Parks and Maintenance School, Annual Highway School and Fall Highway Conference and Fire Chief's Annual Conference.

The Village Clerk is authorized to invest Village funds as per the investment policy passed by the Village Board.

The following Village policies were presented to the Board:

- Sexual Harassment Policy
- Water Emergency Plan
- Investment Policy
- Procurement Policy
- Drug/Alcohol Policy
- Local Hazard Assessment Policy
- No Smoking Policy

Clerk Wilson informed the Board that the Fire Chief has the Local Hazard Assessment Policy to update its contents. He will return it as soon as it is completed.

**A MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC AND SECONDED BY TRUSTEE DAVID SWEETEN AND PASSED TO APPROVE THE ABOVE POLICIES AS WRITTEN.**

**MINUTES:** Clerk Wilson copied the Board on the minutes of the 3-12-07 Monthly Board Meeting and the Special Board Meeting held on 3-26-07. There was one correction and that the last name of SPW was wrong in the minutes of 3-12-07 and it needed to be corrected. **A MOTION WAS MADE BY TRUSTEE MICHAEL**

**DOYLE AND SECONDED BY TRUSTEE JOHN SHELLEY AND PASSED TO APPROVE THE MINUTES OF 3-12-07 AND 3-26-07.**

**BILLS:** The Board was given the Abstract of Vouchers 617-674 in the amount of \$80,987.00 for approval to pay. The breakdown of the bills are as follows:

GENERAL FUND	\$27,282.20
WATER FUND	\$30,055.85
SEWER FUND	\$23,648.95

Clerk Wilson noted that the April interest and principal payment on the water tank was made and the April interest payment of the STP was also made. **A MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC AND SECONDED BY TRUSTEE DAVID SWEETEN TO PAY THE MONTHLY BILLS TOTALING \$80,987.00 AND THIS WAS APPROVED.**

**POLICE REPORT:** none

**FIRE DEPARTMENT REPORT:** Chief Clement reported that the Spring Ham and Turkey Party on March 24<sup>th</sup>, the attendance was down, but overall it went well. A truck was sent to Friendship for standby on March 31<sup>st</sup> while they had their annual installation dinner; we do this so they are not getting disturbed with miscellaneous call during their awards.

The Fire Department has set up a pre-planned response to the extensive construction zone of I-86; Chief Clement has provided the Police Chief Gary with a copy of the plan for possible ambulance responses.

The department applied for this years NYS DEC grant, this 50/50 matching grant for a total of \$2,000. for wild land fire suppression equipment.

The department has also applied for this year Homeland Security Grant, this year they applied for communications equipment. This would be for a new base station, new portables, pagers, etc. This grant would replace about 75% of the communications equipment, past Chief Jan Clement stated. This is 5% matching grant.

The department had their election of officers and the new line officers are as follows:

Chief	Derek Clement
1 <sup>st</sup> Asst. Chief	Randy Snyder
2 <sup>nd</sup> Asst. Chief	Kevin Nutt
Captain	Dan Gadd
1 <sup>st</sup> Lieutenant	Duane Hopkins
2 <sup>nd</sup> Lieutenant	Jason Butts

The department responded to the following in March:

Landing Zone Mercy Flight-2                      Fuel Spill-1

Structure Fire-4  
Pump Detail-8  
MVA-5  
Ceiling Collapse-1

P.D. Assist-1  
Natural Gas Leak-1  
Tree on Power Lines-1

Past Chief Jan Clement thanked the Board along with the past Mayor Jim Wetherby and Trustee Jim Bradley and the Clerk Diane for all her help. He would also like to set up a meeting with the fire department liaison committee on April 25<sup>th</sup> at 7:00 pm at the fire hall to discuss a new fire truck once again. Clerk Wilson stated that the fire department liaison on the Village Board were the two new Trustees David Sweeten and Mike Doyle and perhaps their first meeting should be an informational one. Mayor Taylor will also be at this meeting.

Mayor Taylor thanked Jan and welcomed Derek.

Clerk Wilson informed the Board that a letter was received from Richard Seigel, Secretary CFD asking the Board to lift the open-container law for Firemen Park during Dairy Week June 6-9, 2007. **A MOTION WAS MADE BY TRUSTEE MICHAEL DOYLE AND SECONDED BY TRUSTEE JOHN SHELLEY TO LIFT THE OPEN CONTAINER LAW AT FIREMEN PARK DURING DAIRY WEEK JUNE 6-9, 2007. THIS PASSED UNANIMOUSLY.**

**BUILDING INSP./CEO:** Mr. Klein reported that he went to a seminar at Southern Tier West this week for changes to NY Code to 2006 levels. Everything in this code is for the public health and safety. He gave examples such as identification of truss construction. Signs identifying the existence of truss construction shall be 6" circle with a stroke width of ½ inch reflective white in color. Signs identifying the existence of truss construction shall be posted. This is the safety of fire fighters as well as others. There are regulations to protect our workers from ditch cave ins. Convincing the public what the code is necessary for their safety, they will have to be educated and this is Mr. Klein's goal using persuasion and perseverance. ISO has given the Village a year probation at the past ISO rating. Trustee Shelley and Mr. Klein responded with a plan to help the Villages rating and they were happy with that. Now it has to be implemented.

Mr. Klein reported that there is a lot of commercial activity in the Village. He has never seen this much activity all at one time.

Rinker Oil Corp. is going to do an addition and renovating of the station and some discussion took place on the sand from the carwash going into the sanitary sewer system.

The Cuba Cheese Shop is putting an addition on between their two buildings.

Cummins Construction is putting in another office on Center St.

Giant is moving along with their addition.

**SUPERINTENDENT OF PUBLIC WORKS:** Deputy SPW Randy Snyder reported for Mr. Hall. Along with the daily activities of the department the following was also done:

1. Patching Potholes/Start Hot mix April 30<sup>th</sup>
2. Repaired three 4" water main breaks were losing about 150,000 gallons of water a day. There were two on Chapel St. and one on Orchard St.
3. 98 pickup repairs completed.
4. Attended the safety meeting in Belmont-OSHA right to know

5. Thanked the Town of Cuba for use of their grader and roller on the N. Branch Rd.
6. Sweeping Streets
7. Rick thanks crew for everyone's hard work.

Mayor Taylor asked Randy if the fire department would clean the sidewalks on Main Street in the near future. Derek said that this has already been talked about with Rick. In the coming month Mr. Hall stated that various projects would begin. With the blacktop plant opening on April 30<sup>th</sup> we hoped to have our patchwork done prior to June 1<sup>st</sup>. We will finish up the street sweeping and hopefully get a jump on sidewalk replacement. We will also get under motion with the drain lines on Medbury, Union and Hardy Streets. Law repair from previous work sites will also be amongst our priorities. Last but not least, the water quality report will be done and submitted to the D.O.H. as well as the Pennysaver.

Randy reported that there was more vandalism at the Prospect St. foot bridge barricades. The police were contacted and Randy was told to keep a log on this with labor costs as well. The police also took pictures of this. They stated that this is trespassing and a misdemeanor. The barricades were bolted back up. Also he noticed that the Skatepark sign was missing.

Trustee Shelley thanked the crew for the fast action taken care of a Stop Sign knocked down and ran over by a semi truck.

**CLERK/TREASURER REPORT:** Clerk Wilson stated that along with the daily activities in the office the water/sewer bills were sent out April 4, 2007. This past month much of time was spent on working on the 2007-08 Budget. Worked on changes to the tax roll and tax relieves to sent to the County. Prepared the Constitutional Tax Limit, this show the Villages' borrowing limits. The Village has remained the same for several years, at about 50%. Elections were held in March and she congratulated the new Trustees and reelected Trustee.

**COMMITTEE REPORTS:** Trustees have appointed Connie Doyle to another five-year term on the Planning Board. Her term will expire in 2012.

Trustee Doyle reported that he and the Mayor attended a meeting at the Crossroads on Allegany County Marketing Strategies for I-86 corridor. Basically several good ideas were talked about on how to market this area in Allegany County.

Trustee Shelley asked if anything has been done on Planning Board and ZBA training (4 hours) required by the State. The Clerk had called Southern Tier West on this and gave the information to the Mayor and he will also contact STW to find ways to accommodate these Boards for training.

Trustee Zayac told the Board that the bridge committee didn't have much to report after receiving the engineers report. This was discussed and the Board feels that this needs to be investigated by the Village Attorney John Cappellini at this point. Need to know who is responsible for what and possibly what to do next.

**MAYORS REPORT:** Mayor Taylor made the following appointments:

**Two –Year Appointments (Expire 2009)**

Clerk/Treasurer  
Registrar

Diane Wilson  
Nancy Orcutt

**One-Year Appointments (Expire 2008)**

Deputy Mayor	Judith Zayac
Budget Officer	Diane Wilson
Records Management	Diane Wilson
Deputy Clerk	Diane Butts
Superintendent of Public Works	Richard Hall
Deputy SPW	Randy Snyder
Village Attorney	John Cappellini
Official Depositories	Community Bank Five Star Bank
Official Newspapers	Patriot & Free Press Wellsville Daily Reporter
Building Insp./Zoning Officer/CEO	Richard Klein
Civil Defense Officer	Derek Clement
Village Historian	David Crowley

The following is the Village Board Committees:

PERSONNEL

John Shelley  
Judith Zayac

FINANCE

Judith Zayac  
John Shelley

INFRASTRUCTURE

David Sweeten  
John Shelley

PUBLIC SAFETY

Michael Doyle  
David Sweeten

PARKS/RECREATION

Judith Zayac  
Michael Doyle

REFUSE/RECYCLING

John Shelley  
David Sweeten

PLANNING/ZONING/CODE

David Sweeten  
Michael Doyle

BEAUTIFICATION

Mary Nease  
Jack Nease  
David Bosworth  
Sylvia Bosworth  
John Adams  
Judith Zayac

Mayor Taylor appointed Patricia Petroni for another five-year term to expire in 2012 on the Zoning Board of Appeals.

Appointed John Doyle to another term on the Tree Board.

Mayor Taylor informed the Board that Trustee Mike Doyle is also on the Cuba Chamber of Commerce Board now. This is good to have a Village Board member on this Board.

Mayor Taylor would like to officially launch the Village of Cuba Strategic Plan for our Downtown Revitalization that was adopted by the Village Board on November 15, 2006.

Vision Statement for the Plan is as follows:

“The Village of Cuba will have an aesthetically appealing and economically vibrant downtown business district in which all store fronts are filled with a variety of successful businesses, the buildings and storefronts are all well maintained and the architecture of the historically significant buildings has been preserved and restored.” The plan has a list of 7 goals and recommended action that will help the vision become a reality. The Plan’s first recommended actions are to establish a Village Economic Development Committee with the responsibility for carrying out many of the recommendations of the Plan. Mayor Taylor hereby appoints the following to this committee:

Mike Marsh, David Adamitis, Paul Conklin, Reuben Santiago and Michael Doyle. Mayor Taylor wished to thank these people for volunteering their time and talents to this very important committee.

One of items recommended is working on moving the post office back on Main Street. Possibly on the corner of West Main and Orchard Sts. A petition will be placed in local business in the near future and mailed to our Congressman and Senators. Some other conversations have taken place with the Federal Postal Service.

Mayor Taylor would like to keep the “Please Don’t Trash Cuba” campaign going. More litter baskets will be situated throughout the downtown business district and he is hoping to encourage people to take pride in their community and pick up trash as they see lying as well as keeping their homes nice.

Trustee Doyle talked about what to do after the trees that are purchased with grant money are planted finished up. Such as mulching, etc. Clerk Wilson stated that once the trees are planted they would be inspected by the grant people before they will disburse the grant funding.

**OLD BUSINESS:** none

**NEW BUSINESS:** Mayor Taylor proclaimed April 27, 2007 as Arbor Day in the Village of Cuba. **A MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC AND SECONDED BY TRUSTEE DAVID SWEETEN TO PROCLAIM APRIL 27, 2007 AS ARBOR DAY.**

Clerk Wilson informed the Board that a basic Easement was drawn up by SPW Hall and reviewed by the Village Attorney, which they all have a copy of, for the property located at 84 Genesee St owned by Shirley Botens. This easement is to allow the Village to enter onto her property to correct a problem with the storm water collection affecting her property. **A MOTION WAS MADE BY TRUSTEE MICHAEL DOYLE AND SECONDED BY TRUSTEE DAVID SWEETEN AND PASSED TO GIVE THIS EASEMENT AS WRITTEN TO MRS. BOTENS FOR HER SIGNATURE BEFORE WORK CAN BE STARTED TO CORRECT THE DRAINAGE PROBLEM ON HER PROPERTY.**

Lloyd Lewis, Wastewater Plant Operator attended the Committee Meeting prior to the Board meeting to review with the Board the three quotes he received for a new tractor. He explained that after Mr. Reynolds passed away the business could not honor the quote he had given him for a new tractor. Mr. Lewis contacted other suppliers to get other quotes and they are as follows:

BURT YOUNG SALES CENTER	\$17,956.00 (with trade)
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2934 Route 16  
Olean, NY 14760

BUFFALO TRACTOR & EQUIP.	Kubota L4330DT	\$27,443.00
3045 Seneca Street	Kubota L4630DT	\$28,635.00
Buffalo, NY 14224	NH TC40A	\$26,730.00
	NH TC45A	\$27,815.00

(these were state bids)

Mr. Lewis notes that the state bid is higher than Mr. Young's quote. He would prefer to do business with Mr. Young for two reasons. He is a local business and if service is needed he is close by. He was also interested in our old tractor for trade in as the others weren't. The Model 3510 Mahindra is higher than Mr. Reynolds quote, but there was \$20,000. put in the budget for this purchase and comes in lower than the budgeted amount. **A MOTION WAS MADE BY TRUSTEE DAVID SWEETEN AND SECONDED BY TRUSTEE MICHAEL DOYLE TO ACCEPT MR. YOUNG'S QUOTE OF \$17,956.00 FOR THE NEW TRACTOR. THIS WAS PASSED UNANIMOUSLY.**

Mayor Taylor asked if there were any questions and/or comments on the 2007-2008 Preliminary Budget. As there were none a **MOTION WAS MADE BY TRUSTEE MICHAEL DOYLE AND SECONDED BY TRUSTEE JOHN SHELLEY TO CLOSE THE PUBLIC HEARING. UNANIMOUSLY APPROVED: TIME 8:32 PM**

**A MOTION WAS MADE BY TRUSTEE DAVID SWEETEN AND SECONDED BY TRUSTEE MICHAEL DOYLE TO ADOPT THE 2007-2008 BUDGET WITH THE FOLLOWING VOTE:**

Mayor Thomas Taylor	Aye
Trustee Michael Doyle	Aye
Trustee David Sweeten	Aye
Trustee John Shelley	Aye
Trustee Judith Zayac	Nay

**AND IT PASSED.**

**WITH NO FURTHER BUSINESS TO DISCUSS A MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC AND SECONDED BY TRUSTEE JOHN SHELLEY TO ADJOURN THIS MEETING AND THIS PASSED.**

**TIME: 8:37 PM**

**RESPECTFULLY SUBMITTED  
D. WILSON**

