

UNAPPROVED

The Village of Cuba held a Public Hearing on the Preliminary 2008-2009 Budget, Organizational Meeting and Monthly Board Meeting on Monday, April 14, 2008 at 7:00 pm in the Cuba Village Hall, 17 E. Main St.

PRESENT: Mayor Thomas Taylor, Trustees David Sweeten, John Shelley, and Judith Zayac. Trustee Michael Doyle was out of town. Superintendent of Public Works and Clerk/Treasurer Diane Wilson.

ALSO PRESENT: Don Donovan, Cuba Friends of Architecture, David Hardman, KME, G.J. Whittington, Ferrara, Jeffrey Edwards, E-One, Ken Lyon, Pierce, Richard Montgomery, Clarksville, Lloyd Lewis WWTP Operator, Carl Racibor, H. Jan Clement, Randy Snyder, Cuba Fire Department and Derek Clement, Chief Cuba Fire Department, David Crowley and Gary Fries, Police Chief.

THE MAYOR OPENED THE MEETING WITH THE PLEDGE OF ALLEGIANCE AND WELCOMED EVERYONE.

Clerk/Treasurer Wilson gave the Oath of Office to Judith Zayac, Deputy Mayor, John Shelley, Trustee, Richard Hall, SPW and herself as Clerk/Treasurer, budget officer and records management.

The Public Hearing on the 2008-09 Preliminary Budget was opened 7:30pm. The Mayor read the following:

ORGANIZATIONAL MEETING

Cuba Village Board Meeting will be held the second Monday of each month at 7:00 pm in the Cuba Village Municipal Building, 17 E. Main Street, Cuba, NY.

Raymond F. Wagner, CPA, P.C. is authorized to audit the Village books at least two times a year.

The Board of Trustees of Cuba Village agree to pay a fixed rate of .44 ½ cents per mile as mileage reimbursement to officers and employees of the Village who use their personal vehicles while performing official duties on behalf of the Village.

Members of the Village Board, Clerk-Treasurer, Superintendent of Public Works and the Fire Chief are authorized to attend conferences and schools as provided in Section 7B of the General Municipal Law. Major conferences to be attended are: NYCOM Annual Meeting; NYCOM Fall Training School; NYCOM Winter Legislative Meeting; NYCOM Public Works, Parks & Maintenance School; Annual Highway School and Fall Highway Conference; and Fire Chief's Annual Conference.

The Village Clerk is authorized to invest Village funds as per the investment policy passed by the Village Board. The Board also authorizes the Clerk/Treasurer to pay prior to the monthly board meeting, payroll, utilities, health insurance and contract payments.

The committees have remained the same as the 2007-08 fiscal year. One-year appointments are as follows:

Deputy Mayor	Judith Zayac
Budget Officer	Diane Wilson
Records Management	Diane Wilson
Deputy Clerk	Diane Butts
Superintendent of Public Works	Richard Hall
Deputy SPW	Randy Snyder
Village Attorney	John Cappellini
Official Depositories	Community Bank
	Five Star Bank
Official Newspapers	Patriot & Free Press
	Wellsville Daily Reporter
Building Insp./Zoning/CEO	Richard Klein
Civil Defense Officer	Derek Clement
Village Historian	David Crowley

Mayor Taylor stated that there are no changes to the following policies:

SMOKING POLICY
WATER SUPPLY EMERGENCY PLAN
PROCUREMENT POLICY
SEXUAL HARASSMENT POLICY
INVESTMENT POLICY AND GUIDELINES
ANTI-DRUG AND ALCOHOL ABUSE POLICY
EMPLOYEE HANDBOOKS

GUESTS: Don Donovan, Cuba Friends of Architecture informed the Board that the draft agreement between CFA and Architect Flynn Battaglia has been received and he gave a copy to the Mayor for him and the Trustees to review. Mr. Donovan asked the Boards permission for the CFA to choose an administrator for both grants. It looks like it will be Bill Reemsten from Stuart Brown Associates as no other responses have been made. **A MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC AND SECONDED BY TRUSTEE JOHN SHELLEY TO GIVE PERMISSION TO THE CUBA FRIENDS OF ARCHITECTURE TO HIRE AN ADMINISTRATOR FOR BOTH GRANTS.**

Carl Racibor wanted to give the Board his views on the Preliminary 08-09 budget. Snow plowing should be reviewed as he feels that there is no need to make three passes on a street. He feels they are getting too close to the curb as you see pieces of the curb in the street. Also he would like to reduce the

head count by one in the public works department. He would like to see the sidewalk and tree maintenance program stopped for one year. He would also like to have the Board consider a \$10.00 surcharge on water/sewer bills to aid with the sewer problem.

Mayor Taylor thanked Mr. Racibor for his views.

MINUTES: Clerk Wilson copied the Board on the minutes of 3-10-08 and 3-26-08. No discussion took place on these minutes.

A MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC AND SECONDED BY TRUSTEE DAVID SWEETEN AND PASSED TO APPROVE THE MINUTES OF 3-10-08.

A MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC AND SECONDED BY TRUSTEE JOHN SHELLEY TO APPROVE THE MINUTES OF 3-26-08.

BILLS: Clerk/Treasurer Wilson gave a copy of the Abstract of Vouchers 633-718 totaling \$136,338.26 with the breakdown as follows:

GENERAL FUND	\$54,935.51
WATER FUND	\$36,540.30
SEWER FUND	\$44,862.45

Several items on the abstract Ms. Wilson brought to the Boards attention. The fourth quarter Library contract payment was made, payments to Raymond Wager Accountant, who audited the books for two fiscal years, per request of the Clerk/Treasurer. The STP interest payment was made as well as the interest and principal payment on the water tank to Rural Development was made. **A MOTION WAS MADE BY TRUSTEE DAVID SWEETEN AND SECONDED BY TRUSTEE JOHN SHELLEY AND APPROVED TO PAY THE MONTHLY BILLS TOTALING \$136,338.26.**

POLICE REPORT: Chief Fries gave the Board copies of the police department's activity report for March 2008. Twelve of the 36 uniform traffic tickets were issued in the Village. Three of the six motor vehicle accidents were in the Village. Over all in the Town and Village the department answered 208 calls and they had 28 cases to investigate. Chief Fries also gave a detailed report of the department's caseload and vehicle and traffic log. Trustee Zayac asked Chief Fries why he does not attend all the monthly board meetings? The Chief stated that with all the meetings he attends and the Village does not pay his salary he is not able to attend every monthly board meeting. He will try to attend on a quarterly basis. Trustee Zayac asked if he could at least send his report every month and said he could do that. Mayor talked to Chief Fries briefly on the pooper-scooper law and asked that if his patrolmen see something would they please report it to Linda.

Trustee Shelley asked the Chief to jot down some ideas on a curfew in the Village. He was also given a simple law from the Village of Hilton to get his thoughts. The Chief said he would take a look at this and get back to the Village.

Chief Fries mentioned the phone message the Mayor received about some graffiti. The Chief stated that this graffiti had been there since 2005 and he will talk to the individual who phoned the Mayor.

FIRE DEPARTMENT: The Clerk opened the sealed bids for the new pumper/tanker, they are as follows:

E-One Colden Enterprises	\$208,063.00
Pierce	\$238,106.00
KME Gorman Enterprises	\$232,705.00
Ferrara Fire Apparatus	\$237,130.00

The fire department will be reviewing these bids on Tuesday, April 15th at 7:00 pm in the fire hall. Then the fire department will give their recommendation to the Village Board at a regular Board meeting for approval.

Fire Chief Clement gave a copy of his report to the Board. This year line officers were installed at our annual dinner on April 5th, the slate of officers are as follows:

- Chief-Derek Clement
- 1st Asst. Chief-Randy Snyder
- 2nd Asst. Chief-Kevin Knutt
- Captain-Dan Gadd
- 1st Lieutenant-Jason Butts
- 2nd Lieutenant-James Kupiec
- Captain Fire Police-Cody Cronk

The Firefighter I Course began April 8th and is being held at our hall, this is the entry-level course needed for fire operations. We currently have 8 members attending the course, out of a class of 18.

Trustee Zayac felt that being this was held for the entire County that it was commendable that CFD has 8 out of 18 member participating.

Cuba 6 (rescue truck) will be out of service this month for an 8-hour day for routine service work, and a few other small repairs.

The department will be attending Allegany Fire Department's 2nd annual Fire Operations Day Training on Sunday, April 27th at 9:00 am at the Olean Training Tower in Gargoyle Park. This will be a smoke mask training session for interior mask personnel in there four story-training tower.

The department responded to 15 incidents for the month of March.

BUILDING INSPECTOR/CEO: n/a

WWTP OPERATOR: Mr. Lewis reported that he had one non-compliance due to high water this past month and the proper reporting was done. Also he stated that the #2 primary pump is getting very tired as the alarm went off every hour on the hour this past weekend. He will be replacing it with the new pump sometime this week.

SUPERINTENDENT OF PUBLIC WORKS: Superintendent Hall reported the following:

- Plow and sanded streets (hopefully last time)
- Hauled snow from behind bank & CFD
- Cleaned snow off catch basins (ready for thaw)
- Sweeping streets/PJ went to sweeper school
- Picked up brush & steel goods (brush tool three days)
- Installed new "Pick up your Poo" signs
- Removed debris from end of sluice pipe on Champlain St.
- Routine sewer cleaning from Zim's to Charlies
- Second round of grease trap notices
- Locating curb boxes for G.I.S.
- Cold patch various potholes
- Finished Clerk's office
- "Storm water survey" sheets returning (around 80)
- Equipment serviced & repairs: replaced brakes & ball joint on 98 Chevy P/U, service backhoe and lawnmower.
- Hauled junk dirt to canal on Maple St.
- The crew attended 2 trainings: "Right to Know" in Belmont and "Traffic Safety, Chainsaw Safety and Basic First Aid" at the Belfast Fire Hall put on by Southern Tier West.
- Cleaning up behind shop-hauled scrap steel to Jerges, \$1,867.30 to date.

Superintendent Hall also gave the Board of items he would like to accomplish the next month. Trustee Sweeten asked how the sand filtering at the carwash was working? Mr. Hall stated good; they have been keeping it cleaned out. Mr. Hall stated that he was asked if hours for handicap parking could be put below the signs at the new handicap parking spaces? Such as handicap parking between the hours of 9:00am to 5:00pm. Some discussion took place on this. The Clerk suggested tabling until the disability law is looked at. The Board agreed.

CLERK/TREASURER REPORT:

Clerk Wilson reported that she has been working this past month on the 2008-09 budget. The hard drive had to be replaced and the printer that was 19 years old finally went and a new printer order for printing water/sewer bills and checks. This held up the printing of the water/sewer bills a couple of days. They were sent on April 7th and the due date was extended to May 7th. The approximate amount of the water bills was \$37,800. and sewer \$43,000. It

has been a very busy month with all the day-to-day operations; it sure keeps you on your toes.

COMMITTEE REPORTS: Trustee Zayac will be calling a bridge committee meeting for Monday, April 28 at 7:00 pm in the Cuba Village Hall.

Trustee Shelley stated that there was no activity with the personnel, finance and infrastructure committees.

It was reported that the Town of Friendship went to an agreement with Friendship Central School and their refuse/recycling pickup. This agreement is similar to the agreement Cuba has with the hospital. The money received from each of these will stay in the community and put towards a new packer in the future.

An agreement has been reached with Tim Resch and Crown-y to take care of the recyclables. There are some things that still need to be worked out, but this will be discussed. The next refuse meeting will be held in Friendship on June 5th at 1:00 pm.

MAYORS REPORT:

Mayor Taylor read the following proclamation:

PROCLAMATION

WHEREAS, In 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

WHEREAS, this holiday, call Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our Village increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal, and

NOW THEREFORE, I, Thomas Taylor, Mayor of the Village of Cuba Village, do hereby proclaim April 25, 2008 as

ARBOR DAY

In the Village of Cuba, New York, and I urge all citizens to support efforts to protect our trees and woodlands and to support our Village's urban forestry program, and

FURTHER, I urge all citizens to plant trees to gladden the hearts and promote the well being of present and future generations.

DATED *this Fourteenth day of April, 2008.*

Mayor Taylor gave his budget message. In this message he states that the Preliminary 2008-09 Budget shows a tax increase of \$2.56 per thousand, which would be \$17.00 of taxable assessment, this is from a \$14.44 per thousand in 2007-2008 year. For a property taxable assessment t \$45,000. x \$17.00=\$765.00. The largest budget increases are for utilities, fuel for the operation of village equipment and paving of the North Branch.

Fund Balance May 31st of each of the following years:

GENERAL FUND

Actual	2006	\$247,112	
Actual	2007	\$237,284	(\$9,728) down
Projected	2008	\$205,926	(\$31,358) down

WATER FUND

Actual	2006	\$149,266	
Actual	2007	\$170,550	\$21,284 up
Projected	2008	\$165,900	(\$4,650) down

SEWER FUND

Actual	2006	\$154,604	
Actual	2007	\$154,779	\$ 175 up
Projected	2008	\$154,688	(\$ 91) down

It has been recommended by our accountants that the fund balances should be maintained at the current amount.

It should also be noted that the water and sewer rates would need to increase in 2008-2009 fiscal year to keep up with the cost of inflation.

Village total outstanding debt for the fiscal year end May 31, 2008.

General Fund

Fire Truck 1997 Original Balance	\$300,000	
Fire Truck principal & interest (2008-09)		\$36,568.34
Balance May 31, 2009		0.00
Repaving N. Branch 2008 Original Balance	\$90,000	
Repaving N. Branch principal interest (2008-09)	\$21,735.	

Water Fund

Water Tank 1994 Original Balance	\$450,378	
Balance May 31, 2008	\$316,000	
Paid in full 2030		
Water tank principal & interest (2008-09)		\$27,012.50

Sewer Fund

WWTP 1991 Upgrade Original Balance \$581,000
Balance May 31, 2008 \$341,000
Paid in full 2025
2008-09 principal & interest \$36,534.38

2008-2009 Debt Payment Total \$121,850.22

Mayor also commented that due to an accident on South Street, State Route 305, which took out trees and two lights. National Grid has erected new poles and heads for the public to see. There are two different types of heads and the public's input would be greatly appreciated to help the Board decide which head to go with.

David Crowley stated that he liked the coach light head the better of the two. The Mayor asks the public to inform the Village which one of the heads they would choose; please notify us by April 30th.

OLD BUSINESS: n/a

NEW BUSINESS: The water and sewer increase on the agenda has been tabled until the May 12, 2008 monthly board meeting.

The Mayor asked if there were any further questions or comments on the preliminary 2008-09 budget? With there being none a **MOTION WAS MADE BY TRUSTEE DAVID SWEETEN AND SECONDED BY TRUSTEE JOHN SHELLEY TO CLOSE THE PUBLIC HEARING. THIS WAS PASSED UNANIMOUSLY. 8:05 PM**

A MOTION WAS MADE BY TRUSTEE DAVID SWEETEN AND SECONDED BY TRUSTEE JOHN SHELLEY AND PASSED RELUCTENTLY THE 2008-09 PRELIMINARY BUDGET AT A TAX RATE OF \$17.00 PER THOUSAND.

MAYOR THOMAS TAYLOR	AYE
TRUSTEE MICHAEL DOYLE	NOT PRESENT
TRUSTEE DAVID SWEETEN	AYE
TRUSTEE JOHN SHELLEY	AYE
TRUSTEE JUDITH ZAYAC	AYE

Mayor Taylor thanked the Board on working on the budget. It has not been an easy one to work on.

WITH NO FURTHER BUSINESS TO DISCUSS A MOTION WAS MADE BY TRUSTEE DAVID SWEETEN AND SECONDED BY TRUSTEE JUDITH ZAYAC TO ADJOURN THIS MEETING.

TIME: 8:08 PM

RESPECTFULLY SUBMITTED
D. WILSON

