

The Village of Cuba monthly board meeting was held on Monday, January 14, 2008 at 7:00 pm in the Cuba Village Hall.

PRESENT: Mayor Thomas Taylor, Trustees Michael Doyle, David Sweeten, John Shelley and Judith Zayac.

ALSO PRESENT: Lloyd Lewis, Wastewater Plant Operator, Jamie Harding, Derek Clement, Fire Chief, Don Donovan, Tom Swift, Clark Engineers and Gary Fries, Police Chief.

THE MAYOR OPENED THE MEETING WITH THE PLEDGE OF ALLEGIANCE AND WELCOMED EVERYONE.

GUESTS:

Tom Swift, engineer reported on the preliminary report of the Sanitary Sewer System. Mr. Swift stated that a system wide I & I problem is identified. Seeping is taking place over not just a few areas. No single source of I & I has been identified as first thought. With the overall age of the collection system and the extensive system wide I & I problem that has been identified, a large-scale sewer main replacement/rehabilitation project is recommended. Five areas of sewer main rehabilitation have been identified. With the additional wastewater flows from the Cuba Lake Sewer System and other potential developments enhanced sludge treatment and handling will likely be necessary to continue to meet the discharge permit parameters. A program of general improvements and upgrades at the Village's WWTF has been identified to ensure that Village continues to comply with the Discharge Standards listed in its current SPDES permit. Two new primary clarifiers were built in 1988. No major improvements have been made to these units since 1988. The primary drive mechanisms, bearings, sludge scrapers, skimmer arm assemblies are in need of repair and/or replacement. A new primary pump installed in 1988 needs a major overhaul and/or replacement. Other areas of the plant also need repair and/or replacement as listed in the report as well as the Anaerobic Digester, which should be able to treat more. He recommends moving forward with funding as he estimates it will all cost about \$2 million dollars.

Trustee Doyle asked about storm drains, if Mr. Swift knows if the storm sewers are just as bad? Mr. Swift stated that he really couldn't answer that. But he does feel that some passed illegal connections have created some problems. Trustee Shelley wanted to know if the storm drains could be done locally or a big-ticket item. Mr. Swift stated that it is a big-ticket item and there isn't funding out there for storm sewers as there is for sanitary sewers.

The Mayor asked Mr. Swift if he could give the board an update on the Prospect St. Bridge? He said that the I beam were not a good idea with the elevations to be a grade. He discussed this further. An arched bridge would be best and less costly. Trustee Doyle stated that it might be able to relocate and this could be

something to look at. Trustee Zayac stated that the bridge committee would like to meet again in February.

Jamie Harding of Grove St. in the Village attended the Board meeting to discuss the drainage problem in front of his house. He has holes in his foundation and feels this needs to be fixed before his house collapse. This last thaw and rain he had four inches of water in his basement. He also stated that the Superintendent, Rick Hall has done everything he can to help him, but he feels the line needs to be larger as Stevens Ave. runs into this line as there are no drains on that street. Storms sewers have been an on going problem and some of them are as bad as the sanitary sewers, Rick and Mr. Swift stated.. Trustee Doyle asked Rick if he would get some costs and a plan for the 2008-2009 budget. Jamie also suggested maybe getting the state to do the drains on South St. (Route 305) and possibly be able to tie into them. Rick stated that he would contact Tim Timbrook on this.

MINUTES: Clerk Wilson copied the Board on the minutes of the December 10, 2007 monthly Board Meeting. Trustee Zayac pointed out a few spelling areas to the Clerk. **WITH NO AMENDMENTS OR CORRECTIONS A MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC AND SECONDED BY TRUSTEE JOHN SHELLEY AND PASSED UNANIMOUSLY TO APPROVE THE MINUTES OF 12-10-07.**

BILLS: Treasurer Wilson copied the Board on the Abstract of Vouchers 447-516 totaling \$90,696.74 with the breakdown as follows:

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| GENERAL FUND | \$55,418.02 |
| WATER FUND | \$16,756.93 |
| SEWER FUND | \$18,521.79 |

Ms. Wilson pointed out that on this abstract was a payment to A.L. Blades for approved at the last Board meeting, a payment to Clerk engineers of \$6,800. and this will be submitted to the state for a grant that was approved, from Senator Cathy Young.

With no further discussion on the bills a **MOTION WAS MADE BY TRUSTEE JOHN SHELLEY AND SECONDED BY TRUSTEE DAVID SWEETEN AND PASSED TO PAY THE MONTHLY BILLS, VOUCHERS 447-516.**

POLICE REPORT: Chief Fries went over his activity report for December 2007, which also shows year to date and all other months. Also he printed a year-end report with five-year statistics. This shows that there has been an increase in activities each year. These reports are on file in the Clerks' office. He also reported that Halloween went well. Chief Fries reported that the police department is trying to hit Elm Street harder. People parking the wrong way, speeding, etc. Trustee Doyle asked if he had gotten any recent complaints on the kids from Elm Street Academy? Chief stated that not recently.

FIRE DEPARTMENT REPORT: Chief Clement reminded the Board that they are invited to the fire departments holiday dinner on January 15th.

The fire department will be hosting a Certified First Responders course beginning this month at the fire hall. They currently have about 15 persons signed up. Between the junior and senior members.

The department will be hosting an ICS-200 Course at our fire hall on March 5th, 11th and 12th, from 6-10 pm. The village officials as well as the town officials are welcomed to attend; ICS-100 course is a requirement for this course. If interested, please contact Dick Seigel or the Chief.

Chief Clement reported that he and 2 firefighters who applied for National Fire Academy in February have been placed on a stand-by list, due to the lack of persons to fill the Buffalo-Corning bus for the academy.

The truck committee is getting close to the final stages for the new truck. They met this past week and have put together a rough draft set of specs. They will be meeting again in the next week or two to get a final draft together. Everything is going good.

The department responded to 23 incidents in December, finishing the year out at 181 calls.

Chief Clement asked if Mr. Klein had gotten the forms needed for reporting carbonmonoxide calls and chimney fire calls, as he also needs copies of them.

Clerk Wilson told him that there was not enough budgeted in the Code Enforcement budget as this budget is very tight. She asked if the fire department would be willing to cover half the expense for this form and Chief Clement stated yes the fire department would cover have the expense for these forms.

Chief Clement asked if the fire department could use the condemned houses for training? He explained that this would not be for burning them done, but for practice inside? This would have to be checked on. The Board who would be covering insurance wise on the men in the building? Chief Clement stated that the fire department would have that insurance.

BUILDING INSPECTOR/CEO: Mr. Klein could not attend this meeting and asked the Mayor to excuse him.

WASTEWATER PLANT OPERATOR: Mr. Lewis reported that on December 23, due to excessive flow in the plant he had to go into bypass. After looking around he found that the main resert pump was not running. He made an adjustment to the amp after investigating why it was not running and it has been running fine every since. Notified all the required personnel needing to be notified according to the SPDES permit when it went down as well as when it came back on line. It went down at 10:45 pm, Dec. 23rd and came back on at 5:30 am Dec. 24th. Randy Snyder was there to help him most of the time, as he was also busy with the fire department during that time as well and he thanks him. He also thanked Rick for his help and apologized for interrupting his Christmas with his family that day. Mayor Taylor asked about how many times

a year this happens? Mr. Lewis would like not to see this at all, but about 3 times a year.

SUPERINTENDENT OF PUBLIC WORKS: Superintendent Hall wished everyone a Happy New Year!

1. Implemented grease trap program-minor resistance.
2. Cleaning many sewers-feels the holidays the culprit with people doing so much more cooking and Lloyd has also seen this at the plant.
3. Sewer camera work done by New York Rural Water not STWA.
4. Water shut-offs were completed.
5. Repaired two water main leaks-Christview & Chapel. Christview was loosing about 50,000 gallons of water a day and Chapel 75,000 gallons.
6. Kept up (sort of) with Christmas decoration repairs/need new electric service in the parkway to handle commercial decorations, which Lee from the Chamber agrees will be done next year instead of more decorations, also talk to her about possibly having a parade for the lighting ceremony next year and maybe take toys and/or food for the food pantry. This will be discussed further.
7. Took down Christmas decorations and put in storage.
8. Plowing and sanding streets as well as shoveling walks and bridges as needed.
9. Plowed a couple roads for the Town of Cuba as their F550 went down due to a snapped axle.
10. Hauled snow from Main St. sidewalks-Thanks to the Town of Cuba for their help.
11. Passed out two notices for non-compliance with our snow removal law. Violators made corrections immediately.
12. Cold patch various potholes.
13. Installed drain line on West Main to keep water out of the road, which keeps icing in the winter.
14. Equipment repairs: 2000 F-550 brakes-New pickup carbide cutting edge on plow-backhoe rear window-International dump truck park brake "pancakes". Town of Cuba assisted with a man that has done this before to supervise our guys on the International.
15. Remodeling the Clerks Office underway.

Looking forward in the next month, finishing the clerk's office, finish cutting up wood behind shop. Weather permitting; start working catch basins on Maple and Hardy Streets. Replace more water shut-offs as needed.

Mr. Hall read a thank you note from Bill Bradley with the help with the Arrow Mart project. Trustee Sweeten asked the Superintendent if he has checked the car wash sand filter? Rick stated that he had not yet, but will the next time they check sewers, which is on Fridays.

Trustee Sweeten also asked if the outlet was fixed on the one light pole that had melted? Rick said no but he will, he would like to build boxes around it as he thinks the weather contributed to this.

The Mayor talked briefly about rebuilding the Gazebo. Rick will ask Mike Johnson from the school to see if this is the year for structural education and possibly they may want to do it.

Trustee Shelley asked if the water not draining on the end of Maple St. on the Superintendents list to do? Rick said that he would run the sewer machine through it again. Trustee Shelley said that the water by Lawton's drains, but the one by Karts is not. Also there was some concern about the drop off on the edge of the road on that corner can be treacherous.

Trustee Shelley asked if the grease in the sewer lines goes to the WWTP? Rick said yes and then Shelley asked were does it go and Rick into the sludge and it has to be raked off along with other materials and then taken with the sludge.

CLERK/TREASURERS REPORT: Ms. Wilson told the Board that the January water/sewer bills had been sent.

At this time a MOTION STATEING THE POLLING PLACE AND TIME FOR THE MARCH 18, 2008 VILLAGE ELECTION. THE MOTION READ THE CUBA VILLAGE GENERAL ELECTION WILL BE HELD ON TUESDAY, MARCH 18, 2008 FROM 12:00 NOON UNTIL 9:00 PM IN THE CUBA VILLAGE HALL, 17 E. MAIN ST., CUBA, NY FOR THE PURPOSE OF ELECTING TWO TRUSTEES FOR TWO-YEAR TERMS. A MOTION WAS MADE BY TRUSTEE DAVID SWEETEN AND SECONDED BY TRUSTEE MICHAEL DOYLE.

Clerk Wilson stated that she had appointed Lois Lester and Virginia Carpenter as election inspectors for March 18, 2008 Village Elections.

The following resolution authorizing the Village Clerk to submit an application for an Emergency Services loan and it reads as follows:

At a meeting of the Village Board of the Village of Cuba, New York held on January 14, 2008, Trustee Michael Doyle moved adoption of the following resolution; Trustee John Shelley seconded the motion and was passed.
BE IT RESOLVED; that the Village of Cuba Board of Trustees authorizes the Clerk/Treasurer Diane Wilson and Mayor Thomas Taylor designees to submit an application to the NYS Emergency Services Loan Program. Clerk/Treasurer Wilson will execute all financial and/or administrative processes relating to the grant program.

WHEREAS, the Village of Cuba is applying for a maximum amount of \$170,000. towards the purchase of a new pumper/tanker fire truck.

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| Mayor Thomas Taylor | Aye |
| Trustee Michael Doyle | Aye |
| Trustee David Sweeten | Aye |
| Trustee John Shelley | Aye |
| Trustee Judith Zayac | Aye |

Clerk Wilson reported that the 2010 Census information that she and Deputy Clerk Butts received has been gone over and additions, deletions and other corrections were made and it will be sent back this week.

COMMITTEE REPORTS: Trustee Doyle wanted to keep the Board informed on progress with the Palmer Opera House project. The Cuba Friends of Architecture has constructed a list of architects that the CFA has sent a letter asking for proposals from them for their project. They are having a pre-proposal meeting and site visit for prospective firms at the Opera House at 9:00 am on Thursday, January 17, 2008. The purpose of this meeting will be to familiarize prospective firms with the site and scope of work. Trustee Doyle also stated that the architectural services would be developed and delivered in two Phases. The funds for each Phase of the project are from two different but related sources: Phase 1-Restore NY Round 1 Grant (\$523,683.) and Phase 2-EPF Historic Preservation Grant (\$497,500).

Trustee Shelley stated that the finance committee met on January 7, 2008. This meeting reported that expenditures are outweighing the revenues in the sewer fund, due to heavy spending in the first six months of the fiscal year and the cash flow not coming in that quickly. Spending in the sewer fund will be less until the cash flow is coming in and it will as water/sewer bills were sent in January and the Clerk reported that the cash is coming in so that this fund will be built back up.

Trustee Shelley also said that the transfer of the Jose' Mazon Cuba web site is complete and the Village can now pay him their share.

Trustee Shelley asked if the Code Committee has given any more thought on going through the codebook to make any changes that are necessary. The previous Mayor, James Wetherby had found some sign changes that need to be made. Clerk Wilson stated that it would be better to review entire book and make the changes all at once. This was done in 1995 and she will get the information on the cost for the code committee to review and how it was done then.

Trustee Shelley stated that the employee revision for the handbook adopted 12-10-07 concerning the WWTP Operator has not been done yet. The Clerk stated that she would revise the handbook and get a copy to all as well as the WWTP Operator.

MAYORS REPORT: Mayor Taylor reported that he has been in touch with Bill Zacher the new Supervisor for the Town of Friendship. Mr. Zacher said that he would like to set a meeting up for sometime in February as he just took office in January. Mayor asked if the Refuse Committee would like to meet before then to review the contract and any other items. A meeting has been set for 1-23-08 at 10:00 am in the Cuba Village Hall for the Cuba Refuse Committee.

Mayor Taylor has been collecting letters to give to Senator Catherine Young concerning the I-86 eastbound detour beginning in the Spring of 2008. All eastbound travelers will not be able to get off the Cuba exit, they would have to get off in Hinsdale and travel Route 446 into Cuba. There will be signs

posted but there is still concern about this and how it will affect local businesses. Others are encouraged to send letters to the Senator as well.

OLD BUSINESS: It was decided at this meeting to send a letter to Cuba Memorial Hospital concerning their refuse service. They have had a draft agreement since October and they haven't responded until recently to the Mayor with an alternative payment arrangement, which the Board does not agree with. The Board instructed the Clerk on what they wanted the letter to say and she will do this.

NEW BUSINESS: Superintendent Hall ask the Board if we could go halves on a commercial grade chain saw sharpening too with the Town of Cuba. He feels that it would be very cost effective and he explained. The Board gave him permission to go ahead with this.

Trustee Doyle recommended sending a letter to the BOCES Superintendent about the concerns the Mayor, Board Members, business owners as well as local citizens with students from the Elm Street Academy about their off-campus and unsupervised, smoking during school hours, using offensive language in public spaces and engaging in inappropriate displays of personal contact. The Board agreed with sending this.

AT THIS TIME THE MAYOR ASKED FOR A MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS PROPOSED, PENDING OR CURRENT LITIGATION. A MOTION WAS MADE BY TRUSTEE MICHAEL DOYLE AND SECONDED BY TRUSTEE JOHN SHELLEY. TIME: 8:44 PM

A MOTION WAS MADE BY TRUSTEE MICHAEL DOYLE AND SECONDED BY TRUSTEE JUDITH ZAYAC TO GO OUT OF EXECUTIVE SESSION. TIME: 8:53 PM

WITH NO FURTHER BUSINESS TO DISCUSS A MOTION WAS MADE BY TRUSTEE DAVID SWEETEN AND SECONDED BY TRUSTEE JOHN SHELLEY AND PASSED TO ADJOURN THE MONTHLY BOARD MEETING.

TIME: 8:54 PM

**RESPECTFULLY SUBMITTED,
D. WILSON**