

The Mayor opened the Monthly Board Meeting, 2009-2010 Budget Hearing and Organizational Meeting. Time: 7:00 pm

**ADDITIONAL PRESENT:** Fire Chief Randy Snyder, WWTP Operator Lloyd Lewis and Police Chief Gary Fries.

Clerk Wilson read the following:

**ORGANIZATION MEETING  
APRIL 13, 2009**

Cuba Village Board Meetings will be held the second Monday of each month at 7:00 pm in the Cuba Village Municipal Building, 17 E. Main Street, Cuba, New York.

Raymond F. Wager, CPA, P.C. is authorized to audit the Village books at least two times a year.

The Board of Trustees of Cuba Village agree to pay a fixed rate of .441/2 cents per mile as mileage reimbursement to officers and employees of the Village who use their personal vehicles while performing official duties on behalf of the Village.

Members of the Village Board, Clerk/Treasurer, Superintendent of Public Works and the Fire Chief are authorized to attend conferences and schools as provided in Section 7B of the General Municipal Law. Major conferences to be attended are: NYCOM Annual Meeting; NYCOM Fall Training School; NYCOM Winter Legislative Meeting; NYCOM Public Works, Parks & Maintenance School; Annual Highway School and Fall Highway Conference; and Fire Chief's Annual Conference.

The Village Clerk is authorized to invest Village funds as per the investment policy passed by the Village Board. The Board authorizes the Clerk/Treasurer to pay prior to the monthly board meeting, payroll, utilities, health insurance and contract payments. The

Mayor Taylor at this time gave his budget message.

2009-2010 Cuba Village preliminary budget was prepared at two budget workshops held on March 12 and March 26, 2009. It is on file and is available for public review.

The Village budget consists of three funds: The General Fund, Water Fund and Sewer Fund. These funds are managed according to the accounting standards set by the New York State Comptroller's office.

The main source of revenue for the General Fund is the real property tax, which is assessed on all residential and commercial real estate. Since the Village uses the Town's tax roll, this year's Village rate was calculated on their March 1, 2008 taxable status date. The Town's new assessment roll will be used for the Village's (2010-2011) fiscal year budget.

The \$758,746.35 Preliminary General Fund budget includes a \$609,530.93 tax levy and a tax rate of \$16.90 per \$1000 of assessed value. This is a slight decrease from last year rate of \$17.00 per thousand. A village property assessed at \$50,000 will have a tax bill of \$845.00. Our unreserved fund balance has grown as revenues have come in over estimated budget amounts, and expenditures are kept under control.

The following services are provided from the General Fund:

- Fire protection (Town of Cuba reimburse for half)
- Street maintenance
- Catch basin maintenance
- Street snow removal
- Sidewalk repair program
- Street lighting (including lights on I-86)(Town pays for lights I86 outside Village)
- Crossing guards
- Maintain 3 village parks
- Maintain village hall
- Weekly pickup of trash and refuse
- Bimonthly pickup of recycles
- Monthly collection of bulky waste (such as mattress, furniture or appliance)
- Monthly pickup of brush & tree limbs
- Autumn leaf collection
- Youth summer recreation
- Planning Board and Zoning Board of Appeals
- Village code enforcement
- Maintain Village website
- Tree planting, trimming and removal in the village right of way
- Flowers on Main Street during summer months
- Hang banners on Main Street during special events
- Hang and maintain Christmas lights
- Support for public events such as Dairy Week, Garlic Festival, and the Holiday Parade

The Preliminary Water Fund remains in a sound condition.

The Preliminary Sewer Fund, due to recent repairs, is in a deficit and may need another rate increase within the next fiscal year. The Village is working with the New York State Environmental Facilities Corporation for low cost financing to upgrade our wastewater treatment plant and collection system.

The village employees have been outstanding in their daily tasks to provide the services that make our village a great place to live and work.

Mayor Taylor made the following appointments for fiscal year 2009-2010:

**Two-year appointments to expire 2011:**

Clerk/Treasurer	Diane Wilson
Registrar	Nancy Orcutt

**One-year appointments to expire 2010:**

Deputy Mayor	Judith Zayac
Budget Officer	Diane Wilson
Records Management	Diane Wilson
Deputy Clerk	Diane Butts
Superintendent of Public Works	Rick Hall
Deputy SPW	Randy Snyder
Village Attorney	John Cappellini
Official Depositories	Community Bank
	Five Star Bank
Official Newspapers	Patriot & Free Press
	Wellsville Daily Reporter
Building Insp/Zoning Officer/CEO	Walter Putt
Civil Defense Officer	Randy Snyder
Village Historian	David Crowley

The Village Board was also given their committee assignments.

With no questions at this time on the Tentative 2009-2010 Budget, the monthly board meeting will continue and the Public Hearing will remain open.

**MINUTES:** The Board was given copies of both the March 9, 2009 Monthly Board Meeting and April 6, 2009 Information Meeting. With no comments, corrections or any amendments to these minutes the following motions were presented:

**A MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC AND SECONDED BY TRUSTEE MICHAEL DOYLE TO APPROVE THE MINUTES OF 3-19-09. THIS PASSED UNANIMOUSLY.**

**A MOTION WAS MADE BY TRUSTEE PATRICIA PETRONI AND SECONDED BY TRUSTEE JUDITH ZAYAC TO APPROVE THE MINUTES OF 4-6-09. THIS PASSED UNANIMOUSLY.**

**BILLS:** Clerk/Treasurer Wilson copied the Board on the Abstract of Vouchers 669-754 to be paid this month, totaling \$105,775.45 with the breakdown as follows:

GENERAL FUND	\$45,806.13
WATER FUND	\$23,547.46
SEWER FUND	\$36,421.86

Clerk Wilson also wanted to point out some bills in this abstract. The cost of American Underground to inspect the sewer lines on South St. \$1,500. Fourth quarter contract payment to the Library \$4,250.00. The cost to tear the roof off by First Class Siding at 14 Chapel St. \$2350.00. The February 2009 refuse payment of \$6045.16 to Town of Friendship. Principal and interest payment to Rural Development for the water tank in the amount of \$19006.25. A payment made to Rural Development in the amount of \$9,517.50 for interest on the Wastewater Plant. Also it was noted that the water/sewer relevies to the 2008 taxes have be paid to each of those funds. Trustee Zayac asked about the purchase of 14 Chapel St. from the County? Discussion took place to why this was done and it was approved. She doesn't feel that the Village should be in the real estate business. The Village is just trying to recoup some of the cost of the demolition of the structure on the property.

**POLICE REPORT:** Chief Fries reported that there were 27 uniform traffic tickets issued this past month with 7 of them being in the Village. Of the 5 MVA, 1 was in the Village. There were 278 calls for service and 44 cases investigated this past month, which a breakdown of these was also provided.

Chief Fries asked when the Little League parade was going to be held, as he needed to have patrolmen on duty? The Mayor told him it is scheduled for May 2 at 10:00 am weather permitting. If the weather does not cooperate then it will be held the following week. The Mayor asked when the officers were on duty? The Chief told him from 7am to 3am daily. On the weekends they do have double coverage. Each officer works four 10hr days a week.

Trustee Petroni asked with daylight savings time has there been any more vandalism than prior to the time change from area youths? Fries said no, not at this time.

**FIRE DEPARTMENT REPORT:** Chief Randy Snyder reported that the Occumed Physicals would start April 14 at 5:00 pm at the fire hall.

Nick Sweet had surgery on April 10 and is now home healing.

A standby crew from Cuba stood for Friendships Annual Dinner.

The gun raffle went well and the department made roughly \$1,200.

A truck was used for the Easter Egg Hunt on April 11<sup>th</sup>.

Cuba 9 brought the Easter Bunny to the Fire Hall.

Training will be held on April 21 and Equipment on April 28.

The department responded to 14 calls for the month of March.

Chief Snyder attached a copy of a letter sent from the family who had a fire on County Rd. 20 on January 26, 2009 to his monthly report. It was a very nice thank you letter.

**BUILDING INSP./CEO REPORT:** Mr. Putt faxed his report to the Clerk who in turn copied the Board, his report is as follows:

### March 9<sup>th</sup>

He met with Ray Perkins over the church steeple needing reroofed. There is slate on the roof now and they want to replace with shingles. This is the First Baptist Church on South Street. I told him this has to go before the Planning Board.

He completed the State report and faxed it to the State.

He received two letters from Charles Bliss concerning Zim's Lumber and the structure strength of the porch on the Water Street Antique Store. I will call him tomorrow and bring him up to date.

### March 16<sup>th</sup> thru March 19<sup>th</sup>

Mr. Putt attended Floaba School to keep his certification up to date. At the conference he talked to Charles Bliss and updated him on Zim's Lumber and the Antique Store.

### March 24<sup>th</sup>

Met with Jonas from the Legion on a sign application. Helped him fill it out and he will be at the Planning Board meeting on the 20<sup>th</sup> of April.

### March 25<sup>th</sup>

Called Mighty Flame, the LP Company, to have the tanks at the fuel station at Valero's to put up auto restraints in front of their storage racks.

### April 3<sup>rd</sup>

Responded to a call from the Village Clerk that 78 E. Main Street was supposed have raw sewage in the basement. Met with Rick Hall and we went to the house. I found a line running across the floor with a hole in it. Surface water was entering the sewer and backing up raw sewage into the house. Advised the owner that this was illegal and that the raw sewage was a health issue. The owner agreed to fix this and I told him I would return Tuesday to inspect it.

### April 4<sup>th</sup>

Met with Mayor Taylor at the Village office. We went around all the streets in the Village and took note of all violations. Notices will be written at a later date.

A violation notice was written to Sharon Schgrencost and James Ward for raw sewage in basement at 78 E. Main St.

### April 7<sup>th</sup>

Inspected the basement at 78 E. Main St. The pipe was repaired and the basement was cleaned up.

### April 8<sup>th</sup>

Met with Noel Ritchie at Genesee St Store attached to #1 E. Main St. The old tenants were Cuba Penny Saver. They want to remodel the fronts of both stores. There is broken

glass and it is not insulated. They will get a sketch of what they want to do and will be at the Planning Board meeting to present it.

Received a call from Patti Petroni, new board member. She had several complaints about unlicensed vehicles. I told her I would look into this tomorrow night.

**WASTEWATER TREATMENT PLANT:** Mr. Lewis reported that he had problems with the #2 final clarifier this past month. The main drive had failed. He was able to get another drive and it is now up and running. He thanked the Board for letting him have the internet, as this saved much time in finding another drive unit. He also had some problems with a frozen sludge pump, which has been fixed.

**SUPERINTENDENT OF PUBLIC WORKS:**

1. Been working on the South Street sewer repairs. He wanted to thank Ungermanns and Oakley Sortore for coming to his aid one weekend when he had problems on South St. Rick talked about his talks with Tammy from National Grid. He has been keeping track of all costs to submit to National Grid. Had TV Ferret in to video the South Street sewer lines. More discussion took place on this issue and Trustee Petroni was wondering what the Board could do to help move National Grid along, maybe call the health department? Also the Board felt the Village Attorney should be kept abreast of what was going on.

3. Sanded roads as needed.
4. Finished reading water meters.
5. Put rear fenders on 2007 F-550 dump truck.
6. Picked up brush, twice this month.
7. Cleaned various sewer laterals and mains. Did a lateral repair at 39 Chapel St. (roots).
8. Completed water shut-off list.
9. "POT HOLE PATROL" with cold patch (hot will be ready in about 3 weeks)
10. Grease notices were delivered at the Medbury Apts. and Medbury Heights as there has been problems with grease down the sewers in that area. With having the fifth man Randy will be able to get back to following up on the grease policy.
11. The North Well has been inventoried and cleaned up.
12. The crew and myself attended the annual Safety Meeting in Belmont.
13. Replaced "curb box" at 57 Maple St.
14. Cleaning up debris from dumping snow at old bus garage.
15. Thanks to the Town of Cuba for use of their bay to service the sweeper.

At this time Mr. Hall asked the Board to give him permission to go to bid for a new truck. With bids to be opened at the May 11, 2009 Board Meeting. Money has been reserved each year for this new truck and amount budgeted in the 2009-2010 budget. He also mentioned that he would like to check into auctioning the old truck and maybe receive more money than in a trade. **A MOTION WAS MADE BY TRUSTEE MICHAEL DOYLE AND SECONDED BY TRUSTEE JUDITH ZAYAC TO GIVE MR. HALL PERMISSION TO GO OUT TO BID FOR A NEW TRUCK. THIS WAS PASSED.**

Mr. Hall also informed the Board that the house on Chapel Street would be coming down on April 14<sup>th</sup> or 15<sup>th</sup>.

**CLERK-TREASURER REPORT:**

Clerk Wilson reported that the water/sewer bills were mailed out in April. The water was approximately \$40,000. and sewer \$43,000.

Mailed the Cuba Memorial Hospital refuse bill to them in March and have received payment in full in the amount of \$4,931.04.

The Clerk notified the Board when she will be on vacation this month.

**COMMITTEE REPORTS:** Trustee Doyle informed the Board that the Village has been approved for the Transportation Enhancement Program. The amount applied for was \$589,400. for Cuba's Landmark Connections to the Genesee Valley Greenway. This has been 100% federally funded. Governor Patterson is working to assure the tight deadlines in the ARRA are met. We are working with Brent Rauber from NYS DOT to assure that all deadlines are met. Requests for Proposals letter were sent to five engineering firms. Deadline for return of their proposals are April 28, 2009 by 4:00 pm. The Committee will then review these proposals and if they would like to see a presentation from any of them that will be done in May, 2009. Being a federally funded program there will be many deadlines and much paperwork. We will be closely working with Mr. Rauber. Trustee Doyle stated that he was approached by the boy scouts to maybe let them do some work on this project. There may be some areas they could work on. Copy of this application is available for review in the Village Hall. Mayor Taylor thanked Trustee Doyle for all the work he put into this. This project will be very beneficial for the Village.

**MAYORS REPORT:** Mayor Taylor reported that he had received a letter from Debby Filer, Secretary of the Alpaca Breeders of Western NY requesting putting up a banner over E. Main St. to promote their show, which is held July 10,11,12, 2009 at the Empire City Farms. Clerk Wilson stated that she had received a Certificate of Insurance from their association. **A MOTION WAS MADE BY TRUSTEE MICHAEL DOYLE AND SECONDED BY TRUSTEE PATRICIA PETRONI TO APPROVE THE ALPACA BREEDERS OF WNY TO PUT A BANNER ACROSSED E. MAIN ST. TO PROMOTED THEIR SHOW. THIS WAS APPROVED UNANIMOUSLY.**

A letter was received from Jerry and Ellen Scott thanking the Village crew for a great job they did with their sewer problem at their place of residents on Chapel St. They also gave a \$250.00 donation towards a video camera for inspecting sewer lines. The Scotts' were thanked. Trustee Doyle asked Mr. Hall what a new camera would cost? Rick told him about \$40,000, but he could get a refurbish one for \$10,000. with crawlers, although this would be VCR model.

Mayor Taylor would like to start a Keep Cuba Beautiful campaign going once again. Trustee Petroni wonders if a reminder in the paper on when spring clean up items could be placed to the curb should be printed? All agreed this would be looked at again this year.

Mayor Taylor read the following Arbor Day Proclamation:

### **PROCLAMATION**

**WHEREAS**, In 1872 J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

**WHEREAS**, this holiday, call Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

**WHEREAS**, Arbor Day is now observed throughout the nation and the world, and

**WHEREAS**, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat wildlife, and

**WHEREAS**, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

**WHEREAS**, trees in our Village increase property values, enhance the economic vitality of business areas, and beautify our community, and

**WHEREAS**, trees, wherever they are planted, are a source of joy and spiritual renewal, and

**NOW, THEREFORE, I**, Thomas Taylor, Mayor of the Village of Cuba Village do hereby proclaim April 24, 2009 as

### **ARBOR DAY**

In the Village of Cuba, New York, and I urge all citizens to support efforts to protect out trees and woodlands and to support our Village's urban forestry program, and

**FURTHER**, I urge all citizens to plant trees to gladden the hearts and promote the well being of present and future generations.

DATED this Thirteenth day of April, 2009.

**OLD BUSINESS:** Clerk Wilson told the Board copies of Local Laws #1, 2, and 3 of 2009 are in their boxes and she would like all Board members to review them especially the two Board members who were involved in writing them to make sure the laws are what they wanted them to say. The Clerk asked to the Board to schedule a Public Hearing on these laws. **A MOTION WAS MADE BY TRUSTEE PATRICIA PETRONI AND SECONDED BY TRUSTEE MICHAEL DOYLE AND PASSED TO HOLD A PUBLIC HEARING ON LOCAL LAW #1, 2009 OUTDOOR FURNACES, LOCAL LAW #2, 2009 AMEND VEHICLE AND TRAFFIC LAW AND LOCAL LAW #3, 2009 AMEND THE SOLID WASTE LAW, ON MONDAY, MAY 11, 2009 AT 7:00 PM.**

Trustee Petroni asked if there could be a space on the agenda each month for executive sessions. Clerk Wilson said she could do this.

**NEW BUSINESS:** Clerk Wilson had drawn up a Credit Card Policy for the Village according to the NYS Comptrollers Office suggestions. The Board was given copies of this proposed policy. **A MOTION WAS MADE BY TRUSTEE PATRICIA PETRONI AND SECONDED BY TRUSTEE JUDITH ZAYAC TO ADOPT THE PROPOSED CREDIT CARD POLICY AS WRITTEN. THIS WAS PASSED UNANIMOUSLY.** A copy of this policy as well as the other policies of the Village is available at the Village Clerks office. The following are other policies:

Drug/Alcohol Policy	no changes
Emergency Plan	local deputy director change to Randy Snyder
Local Hazard Assessment	no change
Procurement Policy	no change
Sexual Harassment Policy	no change
Smoking Policy	no change
Water Supply Emergency Plan	no change

The Clerk also informed there would be other new policies as recommended by the accountant drawn up in the future.

The Mayor asked if there were any comments or questions on the 2009-2010 Tentative Budget? With they're being none. **A MOTION WAS MADE BY TRUSTEE MICHAEL DOYLE AND SECONDED BY TRUSTEE JUDITH ZAYAC TO CLOSE THE PUBLIC HEARING ON THE TENTATIVE BUDGET. TIME: 8:45 PM**

**A MOTION WAS MADE BY TRUSTEE PATRICIA PETRONI AND SECONDED BY TRUSTEE JUDITH ZAYAC AND PASSED UNANIMOUSLY TO APPROVE THE 2009-2010 TENTATIVE BUDGET.**

**WITH NO FURTHER BUSINESS TO DISCUSS A MOTION WAS MADE BY TRUSTEE PATRICIA PETRONI AND SECONDED BY JUDITH ZAYAC TO ADJOURN THIS MEETING.**

**TIME: 8:47 PM**

**RESPECTFULLY SUBMITTED  
D. WILSON**