

The Village of Cuba monthly Board Meeting was held on Monday, December 14, 2009 in the Cuba Village Hall, 17 E. Main Street, Cuba at 7:00 pm.

PRESENT: Mayor Thomas Taylor, Trustees Judith Zayac, Michael Doyle, Patricia Petroni and John Wells.

ALSO PRESENT: Richard Hall, SPW, Diane Wilson, Clk-Treas., Lloyd Lewis, WWTP Operator, Tom Swift, engineer, Linda Botens and Jason Butts, Captain of the Fire Dept.

THE MAYOR OPENED THE MEETING WITH THE PLEDGE OF ALLEGAANCE AND ALSO WELCOMED EVERYONE.

GUESTS: Linda Botens attended this meeting to give everyone her cat control report. She also wanted to inform this Board that she had resigned as animal control officer for the Town of Cuba. She still would like to continue with her job with the Village. The Village would have to hire her as Animal Control Officer. A new contract will be drawn up with her new title.. She explained that this means she would still work at controlling the cat population, as well as skunks, chickens, dog complaints etc. She has also contacted the WNY Feral Cat Society for some funding. This program would spay and neuter cats then be released to where found. At this time a **MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC AND SECONDED BY TRUSTEE PATRICIA PETRONI TO APPOINT LINDA BOTENS AS ANIMAL CONTROL OFFICER IN THE VILLAGE ONCE THE PAPER WORK HAS BEEN RECEIVED AND COMPLETED. THIS WAS PASSED UNANIMOUSLY.**

Tom Swift went over the bids for all portions of the Wastewater System Improvements. He explained the difference between Option A and Option B in Contract #1 "Collection System Improvements". He also explained that Contract #2, which is the Wastewater Treatment Plan Improvements, also includes the green initiative alternates.

CONTRACT #1 OPTION B

**UPSTATE UTILITIES, INC.
20 TRANSPORT DRIVE
ROCHESTER, NY 14623**

BID: \$440,500.00

Being that this was the lowest bidder and after Engineer Swift had talk to this company his recommendation was to go with the lowest bidder, which is Upstate Utilities. (all bidders amounts are on file in this office). **A MOTION WAS MADE BY TRUSTEE MICHAEL DOYLE AND SECONDED BY TRUSTEE PATRICIA PETRONI AND APPROVED TO ACCEPT THE LOW BID OF \$440,500. OPTION B FROM**

UPSTATE UTILITIES, INC. THIS WAS PASSED WITH THE FOLLOWING VOTE:

MAYOR THOMAS TAYLOR	AYE
TRUSTEE MICHAEL DOYLE	AYE
TRUSTEE PATRICIA PETRONI	AYE
TRUSTEE JOHN WELLS	AYE
TRUSTEE JUDITH ZAYAC	AYE

CONTRACT #2 WASTEWATER TREATMENT PLANT IMPROVEMENTS

STC CONSTRUCTION, INC. BID: \$1,188,872.00
P.O. BOX 459
SPRINGVILLE, NY 14141-0459

This also includes the green initiative alternates. **A MOTION WAS MADE BY TRUSTEE PATRICIA PETRONI AND SECONDED BY TRUSTEE MICHAEL DOYLE AND PASSED TO ACCEPT THE LOWEST BID FROM STC CONSTRUCTION, INC. FOR THE WASTEWATER PLAN IMPROVEMENTS AND THE GREEN ALTERNATES TOTALING \$1,188,872.00. THE FOLLOWING IS THE ROLL CALL VOTE:**

MAYOR THOMAS TAYLOR	AYE
TRUSTEE MICHAEL DOYLE	AYE
TRUSTEE PATRICIA PETRONI	AYE
TRUSTEE JOHN WELLS	AYE
TRUSTEE JUDITH ZAYAC	AYE

CONTRACT #3 ELECTRICAL CONSTRUCTION FOR WASTEWATER TREATMENT PLAN IMPROVEMENTS

KEL-KUR ELECTRIC, INC. BID: \$38,875.00
5364 LITTLE ROAD
CUBA, NY 14727

This also includes the green initiative alternates. **A MOTION WAS MADE BY TRUSTEE MICHAEL DOYLE AND SECONDED BY TRUSTEE JOHN WELLS AND PASSED TO ACCEPT THE BID FROM KEL-KUR ELECTRIC, INC. THE LOWEST BIDDER IN THE AMOUNT OF \$38,875.00, WHICH ALSO INCLUDES THE GREEN INITIATIVE ALTERNATE. THE FOLLOWING IS THE ROLL CALL VOTES:**

MAYOR THOMAS TAYLOR	AYE
TRUSTEE MICHAEL DOYLE	AYE
TRUSTEE PATRICIA PETRONI	AYE
TRUSTEE JOHN WELLS	AYE
TRUSTEE JUDITH ZAYAC	AYE

MINUTES: Clerk Wilson copied the Board on the minutes of the November 9, 2009 Board Meeting. One correction was that Trustee Zayac was not present but was excused. **A MOTION WAS MADE BY TRUSTEE PATRICIA PETRONI AND SECONDED BY TRUSTEE JOHN WELLS TO APPROVE THE MINUTES OF 11-09-09, THIS PASSED UNANIMOUSLY.**

BILLS: The Abstract of Vouchers 439-497 to be approved to be paid this month were given to the Board. The amount of vouchers to be paid is \$95,892.76. Clerk/Treasurer Wilson informed the Board of some items on this Abstract. Workman's Comp. Insurance to Allegany Self-Insurance Plan is due for the year 2010. The amount charged the Village was within the 2009-2010 budget. A new touch read handheld meter reader and software were purchased. The previous one was 12 years old and is now obsolete. This was bought with water fund moneys. Recently we have had some problems with it. Sometime in January or February a technician will be out to school us all on the new system. The Villages' contribution to the NYS Employees Retirement System will be made. Next year this contribution will increase and the Clerk has received the anticipated amount of the increase for next year and it will double. We now have budget \$28,560. and the estimate cost will be \$32,963. The Village reserved moneys in the amount of \$3,000. from the 2008-2009 budget and should have \$5,000. from 2009-2010 budget. This will help the budgets the next couple of years. The following is the breakdown of the bills to be paid by fund:

GENERAL FUND	\$66,200.43
WATER FUND	\$19,823.30
SEWER FUND	\$ 9,627.37
CAPITAL 3-WWTP	\$ 241.66

A MOTION WAS MADE BY TRUSTEE MICHAEL DOYLE AND SECONDED BY TRUSTEE PATRICIA PETRONI AND PASSED TO PAY THE MONTHLY BILLS.

POLICE REPORT: N/A

FIRE DEPT. REPORT: Captain Jason Butts gave the fire department report. The department responded to 7 calls for the month of November.

BUILDING INSP./CEO REPORT: Mr. Putt e-mailed his report for the month of November to the Board and it is on file in this office.

WWTP REPORT: Operator Lewis reported on the activities at the plant along with the daily routine. He also informed the Board that he wrote letters to all the municipalities that receive Leachate from Allegany County. This letter asked these municipalities if they are interested in pursuing an increase in the fee as it has been 11 years since the last increase. Also with the ever-increasing electric costs it is time to consider asking for an increase. The fee for the County accepting our sludge has been increasing fairly often. Mr. Lewis would like to

hear from these municipalities with their thoughts on this matter. The Board thought this was a good idea.

PUBLIC WORKS REPORT: Mr. Hall reported on the activities of the Public Works department this past month. Mostly preparing and installing Christmas decorations and preparing for the winter months ahead.

CLERK/TREASURER: Clerk Wilson reported that she and the Deputy Clerk are keeping busy with the day to day operations in the Village Office. A request was sent to National Grid for the use of the electric for the Christmas decorations. She told National Grid that the lights would be lit from 12-5-09 to 1-3-10 from 5:30 pm to 11:00pm.

The following amendments and transfers to the 2009-2010 Budget were presented to the Board:

GENERAL FUND

REVENUES-AMENDMENTS

- 1) Increase A1000-2089 Pool Fees \$340.00 and increase A7310-1 Recreation Payroll.
- 2) Increase A1000-2665 Sale of Equipment \$8,500.00 and increase A5110-2 Maintenance of Rds. Equip.
- 3) Increase A1000-2770 Misc. Revenue \$4,971.01 and increase A1990-4 Contingency \$2,001.01 and increase A5110-2 Maint. Of Rds. Equip. \$2,970.00.
- 4) Increase A1000-2680 Ins. Recoveries \$6559.41 and increase A3410-6 Fire Dept. Repairs \$3,375.05 and increase A3410-2 Fire Dept. Equip. \$3,184.36.

EXPENDITURES-TRANSFERS

- 1) From A3620-1 Safety Payroll \$199.39 to A3620-4 Safety Contractual.
- 2) From A5110-4 Maint. Of Rds. Contractual \$3240.60 to A5110-47 Maint. Of Rds. Improvements.

WATER FUND

EXPENDITURES-TRANSFERS

- 1) From F8340-47 Transmission Improvements \$5,274.52 to F8340-6 Transmission Repairs.

SEWER FUND

REVENUES-AMENDMENTS

- 1) Increase G1000-2701 Refund Prior Yr. Expenses \$5,250.00 and increase G1990-4 Contingency.

A MOTION WAS MADE BY TRUSTEE JUDITH ZAYAC AND SECONDED BY TRUSTEE PATRICIA PETRONI AND APPROVED TO MAKE THESE AMENDMENTS AND TRANSFERS TO THE 2009-2010 BUDGET.

COMMITTEE REPORTS: Trustee Doyle informed the Board of updates with the Restore NY funding for the Opera House. The Mayor on behalf of the Cuba Friends of Architecture is asking if the funds could be disbursed in three disbursements as work is completed, rather than the full amount when the all the work is completed. The Empire State Development Corp. agreed to this.

The Greenway Project is moving along. Initial engineering is being done and the wetland studies are also being done. There will be a meeting within the next couple of weeks on the bridge to go over Prospect St. with Chris Smith of Fisher Assoc.

MAYORS REPORT: N/A

OLD BUSINESS: covered earlier in the meeting.

NEW BUSINESS: N/A

WITH NO FURTHER BUSINESS TO DISCUSS A MOTION WAS MADE BY TRUSTEE PATRICIA PETRONI AND SECONDED BY TRUSTEE JOHN WELLS AND APPROVED TO ADJOURN THIS BOARD MEETING.

TIME: 8:03 PM

**RESPECTFULLY SUBMITTED
D. WILSON**